



## HEALTH AND SAFETY POLICY STATEMENT

In accordance with the duty under Section 2 (3) of the Health and Safety at Work etc, Act 1974, and in fulfilling our obligations to our employees, visitors, contractors, neighbours and members of the public who may be affected by our activities, Contact Originators has produced the following statement of policy in respect of health, safety and welfare concerns.

It is the policy of Contact Originators to comply with the terms of Health & Safety at Work etc., Act 1974 and with the safe working practices outlined in associated Health & Safety Regulations and Health & Safety Executive guidelines.

Contact Originators will, as far as is reasonably practicable, ensure:

- The provision and maintenance of plant and systems of work that are safe and without risks to health.
- The safety and the absence of risks to health in connection with the use, handling, storage and transport of articles and substances.
- The provision of such information, instruction, training and supervision as is necessary to ensure the health and safety at work of all our employees.
- The maintenance of any place of work under Contact Originators control in a condition that is safe and without risks to health, and the provision and maintenance of means of access and egress that are safe and without such risks.
- The provision and maintenance of a working environment that is safe, without risks to health, and adequate as regards HR and arrangements for the welfare of our employees at work.
- Those persons not in our employment who may be affected thereby are not exposed to risks to their health and safety.
- Provide an environment in which everyone can carry out their tasks without fear of intimidation, harassment, violence or undue stress.
- An organisation structure that ensures that this Health & Safety Policy will be implemented in full and updated as appropriate.
- That our management teams afford health and safety matters equal priority to other management functions.
- To regularly monitor, inspect and audit our systems and procedures to ensure continuous improvement.

- Ensure the co-operation of all employees in the operation of this policy.

Contact Originators' health and safety objective is to assess all significant risks to its employees, visitors and contractors and to develop and implement proactive measures aimed at eliminating those risks, or at least reducing them so far as is reasonably practicable.